

## COOPERATION AGREEMENT

### Erasmus+ | Key Action 1: Mobility for VET Learners

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This is to certify that euroMind Projects S.L expresses its interest in being a partner in the Erasmus+ Key Action 1 Mobility for VET Learners in Companies project promoted by Zespół Szkół Ponadgimnazjalnych w Prabutach entitled 'Od Technika do Europejczyka. Hola, España!' and receiving 31 trainees one mobility flows who will take part in four weeks long work placement carried out in 03th March 2019 to 30th March 2019.

Euromind Projects S.L. agrees to be actively involved in the organisation of the joint project, providing training support and technical assistance to the trainees through the following services:

- Providing host organizations for the participants
- Ensuring that the participants achieve the placement objectives listed in the training programme provided by the project promoter
- Providing Practical Info Pack to the participants before their arrival in Spain
- Reception of participants including airport transfer (both ways)
- Providing full board accommodation at euroMind residence
- Practical & cultural induction
- Spanish language training if required
- Tutoring & monitoring
- 24/7 availability of the euroMind team in case of emergency
- Providing contact details of all parties involved and ensuring that final arrangements are in place prior to participants' departure from their home country
- Evaluating placements and collecting all qualitative/quantitative information necessary to produce a descriptive evaluation of the placements for a Final Report

- Providing Work Placement & Language Certificates
- Participating in Europass Certificates' preparation
- Providing dissemination & transfer of results during the forthcoming period in co-operation
- Active co-operation with the promoter at every stage of project delivery

**The responsibilities of the sending partner are to:**

- Inform the receiving partner about travel arrangements made
- Make sure the participants are covered by a health, civil liability and accident insurance
- Give the participants details about the Host Organization, country/area and what to expect also about presumable working conditions and cultural differences
- Prepare participants in collaboration with partner organisations for the practical, professional and cultural life of the host country, in particular through language training tailored to meet their occupational needs
- Select participants on the basis of clearly defined and transparent criteria
- Ensure that all costs for the participants in the receiving country will be covered by the ERASMUS + grant and if necessary by other co-financial resources
- Publish the most interesting results of the experience

**Selection of enterprises/organisations where participants can develop their work placements:**

Multiplicalia, Frei PC, Zackro PC, AutoLucia MD, Fiat Italian Motor Village, SKODA Cartuja Motor, Sprinter Los Arcos, Toys R Us, Fnac.

All the details mentioned above are outlined in the proposal and are agreed upon mutually. Euromind Projects SL respects the **European Quality Charter for Mobility** and complies with the Programme Service Agreement as defined during the partnership development process.

**Intermediary Organisation**

Carlos Hoyo

Director Gerente

Done at: SEVILLA 13.01.2018

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**Sending Organisation**

Tomasz Brodacki

Director

Done at: Prabuty 13.01.2018

Dyrektor  
Zespołu Szkół Ponadgimnazjalnych  
w Prabutach

*Tomasz Brodacki*